

FRIPP ISLAND PUBLIC SERVICE DISTRICT

Tuesday, September 28, 2021
Electronic Meeting Via Zoom
1:30 p.m.

Zoom Info:

Join from PC, Mac, Linux, iOS or Android:

<https://us02web.zoom.us/j/84541043645>

Or iPhone one-tap (US Toll): +13126266799,,84541043645#
+19292056099,,84541043645#

Or Telephone:

Dial: +1 312 626 6799 (US Toll) or +1 929 205 6099 (US Toll)
Meeting ID: 845 4104 3645

AGENDA

1. Call to Order
 - Confirmation of the presence of a quorum
 - Confirmation of public meeting notice, as required by the SC Code of Laws *30-4-80(A)*.
2. Pledge of Allegiance
3. Adoption of a Resolution Authorizing the Sole Source Procurement of a Prefabricated Package Pump Station for the Hunting Island Booster Pump Station Rehabilitation Project: and Other Matters Related Thereto
4. Executive Session
 - Personnel Matters
5. Upon returning to public session, the Commission may take such action(s) as it deems appropriate on the items discussed in executive session.
6. Adjourn

FRIPP ISLAND PUBLIC SERVICE DISTRICT

Minutes: Special Commission Meeting on September 28, 2021 – electronically via ZOOM

Present: Michael J. Wilt, Rick E. Keup, John F. King, Edward D. Wetzel

Absent: Dan H. McCormick, Dennis Perrone

Staff: Angie Hughes, District Manager; Joshua Horton, Fire Chief; Yvonne Fireall, Office Manager

Guests: Russell Tuyls, Charles Johnson Jr, Jonathan Wilson

1. Vice-Chairman Wilt called the meeting to order at 1:30 p.m., confirmed the presence of a quorum and confirmed that all requirements of the SC Code of Laws, Section 30-4-80, pertaining to the notice of meetings of public bodies, have been met for this meeting.
2. Vice-Chairman Wilt led the Commission in the Pledge of Allegiance.
3. The Commission adopted a resolution authorizing the sole source procurement of a prefabricated package pump station for the Hunting Island Booster Station Rehabilitation Project and other matters related thereto, upon a motion by Mr. Wetzel (Vote: unanimous). (*Att A*)
4. The Commission entered executive session to discuss personnel matters at 1:46 p.m., upon a motion by Mr. Keup. (Vote: unanimous). The Commission resumed open session at 2:24 p.m., upon a motion by Mr. Wetzel (Vote: unanimous).
5. There being no further business, the meeting adjourned at 2:24 p.m., upon a motion by Mr. Keup (Vote: Unanimous).



Michael J. Wilt
Vice-Chairman



Angel L. Hughes
Secretary

A RESOLUTION**AUTHORIZING THE SOLE SOURCE PROCUREMENT OF A PREFABRICATED PACKAGE PUMP STATION FOR THE HUNTING ISLAND BOOSTER PUMP STATION REHABILITATION PROJECT; AND OTHER MATTERS RELATED THERETO.**

WHEREAS, the Fripp Island Public Service District Commission (the “*Commission*”), the governing body of the Fripp Island Public Service District, South Carolina (the “*District*”), is a special purpose district, and political subdivision of the State of South Carolina created pursuant to the provisions of Act No. 1042 of 1962 of the Acts and Joint Resolutions of the General Assembly of South Carolina, as amended;

WHEREAS, pursuant to Section 11-35-5320 of the Code of Laws of South Carolina 1976, as amended,

All political subdivisions of the State shall adopt ordinances or procedures embodying sound principles of appropriately competitive procurement no later than July 1, 1983. . . . A political subdivision's failure to adopt appropriate ordinances, procedures, or policies of procurement is not subject to the legal remedies provided in this code;

WHEREAS, the Commission adopted procurement and purchasing procedures in accordance with Section 11-35-5320 on March 9, 2021 (the “*Procurement Policy*”);

WHEREAS, the Commission currently needs to completely rehabilitate the existing water booster pump station on Hunting Island, which is necessary in order to provide the sole source of potable water to the District;

WHEREAS, the anticipated scope of work encompasses clearing land, installing a concrete pad, installing a pre-fabricated pump station, installing driveway and turnaround area, hooking up to the existing waterline, startup of the station, and demolition, and removal of the old station (the “*Entire Project*”);

WHEREAS, in order to complete the Entire Project in a timely manner, the District must obtain the pre-fabricated pump station (the “*New Pump Station*”) in order for the critical path schedule of the Entire Project to be completed prior to the District’s high demand summer season;

WHEREAS, the specifications of the New Pump Station include, but are not limited to, a USEMCO water booster pumping station with the following equipment factory installed in a welded steel chamber with nominal dimensions of 12' diameter and 8' inside height: Two Paco model

30707LC pumps connected to 25 HP, 3500 RPM motors with reduced voltage solid state starters rated for 500 GPM at 125' TDH; piping and valves to include 8" station inlet, 6" pump inlet isolation wafer butterfly valves, 6" pump discharge isolation wafer butterfly valves and wafer silent check valves, 8" station discharge outlet; NEMA 1 control panel for 480 volt 3 phase 4 wire incoming service with supplied by others type control; accessory items to include lighting, sump pump, ventilation blower, dehumidifier and heater; all internal wiring within the main chamber only; equipped with a watertight marine door in the side of the station, and including two pressure gauges and two pressure transmitters;

WHEREAS, the New Pump Station has the exact specifications as its booster pump station on St. Helena Island, and the District has substantial operational and maintenance experience with the design and functionality of such booster pump; and

WHEREAS, the Commission finds that the pressing and immediate needs of the District, including the requirement that the Entire Project be concluded prior to the District's high-demand summer season, the prior experience of the Commission with work product identical to the New Pump Station, and the importance of the Entire Project given its integral role in providing the District's sole source of water, require a sole source procurement of the New Pump Station.

NOW THEREFORE, be it resolved by the Commission, in a meeting duly assembled, as follows:

Section 1 Incorporation of Findings. The District hereby incorporates the findings in the whereas clauses as if fully restated herein.


Section 2 Approval of Sole Source Procurement. The procurement of the New Pump Station from Interstate Utility Sales, Inc. at a price not exceeding \$125,000 is hereby approved. Non-material changes to the specification of the New Pump Station that do not materially change the functioning thereof may be approved by the District Manager.

DONE, RATIFIED, AND ADOPTED this 28th day of September 2021.

(SEAL)

Attest: 

Secretary, Fripp Island Public Service
District Commission



Chairman, Fripp Island Public Service
District Commission